

Minutes of the 19th Meeting of the academic council held on 10th March-2016

Present

Sr. No.	Name	Designation
1	Dr. Rupamanjari Ghosh	Vice Chancellor-Chairperson, Director-School of Natural Sciences (SoNS) & Dean of Research & Graduate Studies
2	Mr. Rajiv Swarup	President
3	Dr. Ajay Dandekar	Director-School of Humanities and Social Sciences (SoHSS)
4	Dr. Shubhro Sen	Director-School of Extended Education and Professional Development (SoEEDP) and School of Management and Entrepreneurship (SoME)
5	Dr. Girish Agrawal	Associate Director (Strategy and Planning), School of Engineering (SoE)
6	Dr. Dinkar Prasad	Associate Director (Academics), School of Engineering (SoE)
7	Dr. Amber Habib	Dean of Undergraduate Studies, Professor and Head, Department of Mathematics, School of Natural Sciences (SoNS); Director, Institute for Innovations and Inventions with Mathematics & IT (IIMIT)
8	Dr. Amit Ray	Professor & Dean of Students' Welfare
9	Dr. Sankar Dhar	Professor & Head, Department of Physics, School of Natural Sciences (SoNS)
10	Dr. Deepak Sehgal	Professor & Head, Department of Life Sciences, School of Natural Sciences (SoNS)
11	Dr. N. Sukumar	Professor & Head, Department of Chemistry, & Director-Center for Informatics, School of Natural Sciences (SoNS)
12	Prof. Sumantra Sengupta	Professor & Head, Department of Art Design and Performing Arts, School of Humanities and Social Sciences, (SoHSS)
13	Prof. Shahid Jamal	Professor & Head, Department of Communication, School of Humanities and Social Sciences (SoHSS)
14	Prof. Jaya Menon	Professor & Head, Department of History, School of Humanities and Social Sciences (SoHSS)
15	Dr. Sambudha Sen	Professor & Head, Department of English, School of Humanities and Social Sciences (SoHSS)

16	Dr. Debopam Acharya	Associate Professor & Head, Department of Computer Science & Engineering, School of Engineering (SoE)
17	Dr. Partha Chatterjee	Associate Professor & Head, Department of Economics, School of Humanities and Social Sciences (SoHSS)
18	Dr. Santanu Mitra	Associate Professor & Head, Department of Mechanical Engineering, School of Engineering (SoE)
19	Mr. Sudhir Naudiyal	Registrar - Non Member Secretary
II.	Invitees	
20	Dr. Madan Gopal	Professor and Director Emeritus, School of Engineering (SoE)
21	Prof. Ranendra Narayan Biswas	Visiting Professor, Department of Electrical Engineering, School of Engineering (SoE)
22	Prof. Sunil Bowry	Professor, School of Management and Entrepreneurship (SoME)
23	Prof. Maya Krishna Rao	Professor, Department of Education, School of Humanities and Social Sciences (SoHSS)
24	Dr. Vijay Kumar Chakka	Professor, Department of Electrical Engineering, School of Engineering (SoE)
25	Dr. Jyoti Sharma	Visiting Professor, Environmental Sciences & Natural Resources Management, School of Natural Sciences (SoNS)
26	Prof. Pradeep Jeganathan	Professor, Department of Sociology, School of Humanities and Social Sciences (SoHSS)
27	Dr. Paromita Goswami	Associate Professor, Marketing, School of Management and Entrepreneurship (SoME)
28	Dr. Arvind Shatdal	Assistant Professor, School of Management and Entrepreneurship (SoME)
29	Dr. Santosh Singh	Head, Big Data Analytics Center (BDAC), School of Natural Sciences (SoNS)
30	Dr. Sudepto Bhattacharya	Controller of Examination, Associate Professor, Department of Mathematics, School of Natural Sciences (SoNS)
31	Dr. Mekhala Krishnamurthy	Associate Professor, Department of Sociology, School of Humanities and Social Sciences (SoHSS)

32	Dr. Jaideep Chatterjee	Associate Professor, Department of Art Design and Performing Arts & Department of Sociology, School of Humanities and Social Sciences (SoHSS)
33	Dr. Samarandra Pratap Singh	Assistant Professor Department of Physics, School of Natural Sciences (SoNS)
34	Dr. Gopal Das Singhal	Assistant Professor, Department of Civil Engineering, School of Engineering (SoE)
35	Dr. Harender Sinhmar	Assistant Professor, Department of Mechanical Engineering, School of Engineering (SoE)
36	Dr. Rajeev Kumar Singh	Assistant Professor, Department of Computer Science and Engineering, School of Engineering (SoE)
37	Dr. Phaneendra Babu Booba	Assistant Professor, Department of Electrical Engineering, School of Engineering (SoE)
38	Dr. Madhur Deo Upadhyay	Assistant Professor, Department of Electrical Engineering, School of Engineering (SoE)
39	Dr. Ram Sharma	Associate Dean of Undergraduate Studies & Students' Welfare
40	Dr. Karthik Krishnan	Assistant Dean, Research and Graduate Studies
41	Dr. T.R.B. Sarma	Librarian
42	Dr. G Naveen Babu	Assistant Professor, Department of Electrical Engineering, School of Engineering (SoE)
43	Dr. Vikash Kumar	Assistant Professor, Department of Art Design and Performing Arts, School of Humanities and Social Sciences (SoHSS)
44	Dr. Prakash Kumar	Assistant Professor, Department of Art Design and Performing Arts, School of Humanities and Social Sciences (SoHSS)
45	Mr. Ziaur Rehman	Academic Coordinator, Office of Dean of UG Studies & Student Welfare

ITEM NO.1 Welcome Address

Dr. Rupamanjari Ghosh, Vice Chancellor welcomed all the members of the Academic Council (AC). Chairperson introduced Mr. Sudhir Naudiyal as new Registrar of the University to the members and placed on record the Council's appreciation of the first Chairperson and other distinguished members of the Council. The council welcomed Mr. Naudiyal on board.

The Chairperson briefed the members regarding the provisions of the Statutes concerning powers and functions of the Academic Council, and emphasized that the AC has to function as per the provisions of the Act, Statutes and Ordinances of the University. She also briefed the members about the composition of the AC, as per the Statutes of the University which stipulates that the AC shall have maximum of 15 (fifteen) voting members and its constitution shall consist, Vice Chancellor as Chairperson, 4 (four) members appointed by the Executive Council and 10 (ten) members shall be nominated by the Vice Chancellor and the Registrar as non-member secretary. The AC may invite participation of any other faculty members as per the need and issues to be discussed in the meeting from time to time. Keeping in view the constitution of AC, as provided in the Statutes the formation of the AC will be done accordingly in future. In this context, the Chairperson suggested to all the Directors and Deans that in the future, they should discuss the proposed agenda, to be presented before the AC, amongst their faculty, beforehand at the School/ Department level and then forward the duly agreed agenda to AC for final discussion and approval in the meeting.

The Chairperson also expressed her concern that keeping in view the time constraint, on a working day due to teaching assignments and other engagements of the faculty, the AC meetings could be scheduled on Saturdays to have an elaborative discussion on various agenda items, if it was agreed by the members. The Chairperson then directed the Registrar to take up the Agenda items, one by one.

The meeting was then called to the session.

ITEM NO.2 Confirmation of Minutes of the Academic Council Meeting held on the 10th September 2015

The Minutes of the 18th Academic Council meeting held on the 10th September 2015, were approved by the members. The minutes as approved are attached as **Annexure - 1**

ITEM NO.3 Matters arising out of the minutes of the last meeting of Academic Council held on 10th September, 2015 and the action taken thereof

The action taken report on the matters arising out of the 18th meeting of the Academic Council was placed before the members, by the Registrar. The AC made a note of the action taken report, which was then taken on record.

ITEM NO.4 To discuss and approve the revised rules for the university examination and grade submission

Dr. Sudepto Bhattacharya, Controller of Examination informed all the council members on the revised rules for the university examination and grade submission. The Academic Council approved the same with minor changes in specifying the deadline for finalization

of semester grades. Mr. Rajiv Swarup, President, suggested that the grades' submission deadline, which is 7 days post the examination, may be continued. Mr. Swarup also suggested that the process of modifying the grades at any stage may also be clearly spelt out. This was endorsed by the Chairperson with an advice to Prof. Amber Habib, Dean (UG studies), to release a time schedule for academic grade submission, before the beginning of the Semester. The revised rules as reviewed by the council are attached as **Annexure II**.

ITEM NO.5 To discuss and approve the Modified UG-Curriculum for School of Engineering

Dr. Dinkar Prasad, Associate Director (Academics), placed the agenda item before the council. After a detailed discussion, it was suggested by the members that retrospective changes in the curriculum should be avoided and it should be made applicable prospectively. Dr. Dinkar Prasad was also requested to incorporate the points raised by several members regarding the modified UG-Curriculum for School of Engineering and circulate the proposed curriculum once again to all the HoDS for their inputs. It was also suggested that while drawing the modified UG curriculum, the AICTE guidelines should be adhered to. Prof. Madan Gopal, Professor and Director Emeritus, opined that the technical changes need to be done before the beginning of every academic year. He also suggested that the internship is an academically a weaker platform when compared to projects, which affect the placements of the students. Mr. Rajiv Swarup suggested that changes in the internship program may be initiated from AY 2016-17.

Prof. Madan Gopal also suggested that decision on credit requirements in CCC should be in accordance with the university level requirements. Dr. Ram Sharma, Associate dean of UG studies also pointed out that the credit requirements of the schools/departments should be, lower than the university requirements, hence University credit requirements needs to be reworked to align the same with the schools/ departments. Dr. Ghosh advised Dr. Partha Chatterjee's committee to look into the credit requirement in CCC courses and place the recommendations before the council, in its next meeting. Dr. Ram emphasized the need to retain the course codes and credits for all the departments, as assigned to them, so as to eliminate any confusion. Dr. Ram also briefed the council about the recently introduced Choice Based Credit System (CBCS) guidelines, which entails a student to pursue Master's degree in the area on which he/she has done 24 credits of Minor program in UG. The Modified UG-Curriculum for School of Engineering as reviewed by the Council is attached as **Annexure III-VIII**.

ITEM NO.6 To discuss and approve proposal from Big Data Analytics Center (BDAC) for a "Minor in Data Analytics"

Prof. Amber Habib placed the agenda before the council. After detailed discussion, it was suggested that this proposal needs to be re-circulated to all the departments, for further inputs. Dr. Ghosh appreciated the initiative and requested Dr. Santosh Singh, Head, Big Data analytics Center (BDAC) to discuss the same with Dr. Partha Chatterjee, Associate Professor and Head, Department of Economics, and forward the final recommendations to the AC in its next meeting for approval. The proposal as reviewed by the council is attached as **Annexure- IX**

ITEM NO.7 To discuss and approve recent updates and additions in various Minor programs

Dr. Amber Habib briefed the council about the recent updates and additions in various Minor programs offered in various departments and presented a complete overview on Minors offered in SNU in accordance with the newly introduced guidelines by the UGC under Choice Based Credit System (CBCS). Dr. Ghosh suggested drawing a Preamble for all courses by all the departments. The updates and additions in various Minor programs needs to be reworked and resubmitted to the Dean, UG studies for finalizing the same by circulation. The updates and addition in the Various Minor Programs, as reviewed by the council, are attached at **Annexure- X**.

ITEM NO.8 To discuss and approve revised "Policy on Academic Malpractice and Plagiarism for students"

Prof. Amber Habib placed the agenda before the council and briefly discussed the formation, role and regulations of a proctorial board, to deal with all the cases related to malpractice in the university, as and when reported to it. The policy was approved by the AC. The revised policy on malpractice and plagiarism for students, as approved by the council is attached at **Annexure-XI**.

ITEM NO.9 To discuss the cases arising from minimum standards, for the undergraduate students to continue at the university, vide Chapter No.1, Point C2, Page No. 8 of UG handbook

Prof. Amber Habib placed before the council the chronic cases of student's weak academic performances for whom termination of studies was suggested. After a detailed discussion, it was approved that the students who would not fare well even after several attempts and after remedial measure being employed by faculty should be considered for termination of studies. The council left the decision on the Dean UG studies to take the final call in consultation with the HoDs and the faculty members. Details of cases as reviewed by the council is

ITEM NO.10 To discuss and approve the grading of experiential learning component of the MBA curriculum

After a brief discussion, the Chairperson approved the proposal of Dr. Arvind Shatdal, with the recommendation that the grading should be in accordance with the university policy, in consultation with the Controller of Examination.

As there was no other item to be discussed, the meeting ended with a vote of thanks to the Chair.



Dr. Rupamanjari Ghosh
Vice Chancellor